



MAR 17 2020

MR. ROCKY SIMPSON  
MLA, HAY RIVER SOUTH

**Oral Question 23-19(2) Economy of the Northwest Territories**

This letter is in follow-up to the Oral Question raised on February 7, 2020, regarding payment for contractors. I committed to including information on the payment terms and process in our procurement workshops.

I am pleased to inform you that beginning in March 2020, the following procurement workshops will include information regarding payment:

- How to Manage Your Contract (employee workshop);
- Business Incentive Policy (employee and vendor workshops); and,
- How to Do Business with the GNWT (vendor workshop).

New areas covered in these workshops include the timing of payment in accordance with the Government of the Northwest Territories Financial Administration Manual; the importance of paying invoices in accordance with the contract; and invoice requirements and any other documentation that may be required to process an invoice.

Should you have any questions, please do not hesitate to contact me.

Katrina Nokleby, P.Eng.  
Minister, Infrastructure

c. Clerk of the Legislative Assembly

Legislative Coordinator  
Executive and Indigenous Affairs