



May 12, 2020

MR. RYLUND JOHNSON
 MLA, YELLOWKNIFE NORTH

Oral Question 159-19(2) Yellowknife Motor Vehicle Office Hours

This letter is in follow-up to the Oral Question raised on March 5, 2020, regarding the Yellowknife Motor Vehicle Office Hours. I committed to providing more information regarding operational costs for opening the office on Saturdays.

For background purposes, the hours of operation for the Yellowknife Driver and Motor Vehicle Office are Monday, Tuesday, Thursday and Friday, 8:30 am – 4:00 pm and Wednesday, 9:30 am – 4:00 pm. The Department of Infrastructure also provides online driver and motor vehicle services that are accessible and available to our clients outside of regular office hours.

The table below shows a breakdown of the annual estimated costs required in order to open the Yellowknife office on Saturdays:

Activity	Daily Cost	Cost for 50 Weeks (accounting for employee Mandatory Leave period)
3 'Relief worker' Issuing Staff (Required to keep a minimum of 2 staff during mandatory break periods)	\$36.65 rate X 7.5 hours X 3 Staff = \$824.63	\$41,231.50
1 'Relief worker' Client Program Officer (HQ) to provide overrides and authorizations	\$47.83/hour X 7.5 hours = \$358.73	\$17,936.50
1 Security Personnel	\$42/hour X 8 hours = \$336.00	\$16,800.00
Utility costs for additional building HVAC and utilities	\$7,500/month (estimated) (Note – floors cannot be isolated)	\$90,000
	TOTAL	\$165,968

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In order to maintain sufficient coverage, the Department of Infrastructure would be required to hire two additional Client Program Officers and four additional Issuing staff. Upfront training costs would also be required, at a cost of approximately \$1,300 to \$1,500 per employee – a one week training period for Issuers or a two week training period for Client Program Officer.

Due to the significant financial increase of opening the Yellowknife issuing office on Saturdays, the Department of Infrastructure will not be pursuing this option at this time.



Katrina Nokleby, P.Eng.
Minister, Infrastructure

c. Clerk of the Legislative Assembly

Legislative Coordinator
Executive and Indigenous Affairs

